

Item 144

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 18th January 2022

Clerk's Report on Matters since the Parish Council Meeting held on 30th November 2021

34. Cemetery

- i A member of the public again raised concerns regarding the waste soil heap within the cemetery. A response was sent and noted that the issue will be highlighted to the groundwork contractor.
- ii The remaining remedial works for the dropped section of kerb edges has been completed, with the level being raised with soil and seeded for grass. This concludes the cemetery pathways improvements and snagging.
- iii There have been two interments (one burial and one ashes interment) since the last meeting and one additional inscription request. Revenue from this is £460.00

35. Allotments

- i Two additional persons have been added to the waiting list, making 8 in total.
- ii Tenants have been contacted regarding the Allotments Working Group and are eager to meet to discuss improvements etc.

36. Local Issues

- i A member of the public contacted the clerk with a thank-you card for the Parish Council for installing the bus shelter bench, completed in November.
- ii A member of the public raised concerns regarding blocked gully's and roadside drains along the main road of the village. This has been reported to NYCC via their website.
- iii A member of the public raised concerns regarding the missing streetlight near to the chicane at the Harron Homes site and streetlight that is not working in the same vicinity. This has been reported to NYCC via their website, and by direct email.

37. Waste Bins

The new waste bin for Lynwith Lane and the replacement bin for Low Street have been ordered. The replacement bin requested via Selby District Council for Low Street (nr Harron Homes development) has now also been ordered.

The cost for these purchases is £884.09 (including installation) as opposed to £1350.00 originally noted. This is explained by the original cost being for 4x bins, when the actual was for 3x bins.

38. Training

The clerk has now completed the following training courses:

- A one to one free training session was completed via Zoom with a member of the YLCA team; the subjects discussed were very beneficial.
- The FILCA qualification via SLCC to commence and complete within December 2021; at a cost of £144.00
- A YLCA course on Administering Exclusive Rights of Burial; at a cost of £22.50
- A two part webinar course on a Guide to Conservation & Heritage; free, and in the clerks own time, but relevant information will be passed on to the Council.

On-going course is The ILCA qualification via SLCC to commence and complete within 1 year; at a cost of £144.00 (2/3 complete)

38. Clerk's Laptop

The laptop and/or Outlook appears to have an issue, merely that it seems to lock up on a regular basis which stops emails sending and receiving. This only happens with the .gov.uk email address. It means that to ensure the emails are coming and going I have to shut down the whole laptop regularly.

Recommendations to council; that

- An allotment working group meeting is arranged to include present tenants**
- the clerk is permitted to engage an IT specialist to assess and correct the issue if found relevant.**