

Carlton Parish Council

Minutes of the Finance Committee Meeting, held on Tuesday 11th January 2022 at 7.30pm at Carlton Methodist Church

In attendance: Councillors Clayton, Mann and Taylor, and Clerk- H. Phillips.

Members of the Public: None

45. Apologies for Absence

None

46. Declarations of Interest

None

47. Minutes of Finance Committee meeting

The Committee received the approved minutes of the Finance Committee meeting, held on 23rd November 2021 (for information only).

Matters Arising

Resolved: That

the Committee received confirmation of purchase of the Cemetery Noticeboard. (Agenda item 43 of approved minutes dated 23rd November 2021)

48. Bank Statements and Bank Reconciliation and Budget Monitoring reports

The Committee received the bank statements, bank reconciliation and budget monitoring reports up to 31st December 2021.

Recommendation: That

the Council approve the bank statements, reconciliation, and budget monitoring reports up to 31st December 2021.

49. Income and Expenditure Records

The Committee considered the Income and Expenditure Records provided by the clerk.

Resolved: That the income and expenditure records be noted.

50. Reserves Policy

The Committee considered the Reserves Policy

Recommendation to Council: That the Reserves Policy, reviewed by the Finance Committee, be considered for adoption, providing no further amendments are suggested.

51. VAT

The Committee received an update regarding the VAT reclaim for 1st April to 31st October 2021 totalling £9261.83

Resolved: That VAT reclaim be noted.

52. Salary Payments

The Committee received an update from the clerk as to the expected overtime up to 25th December 2021, noting that 7.5 hours agreed overtime was worked (to be paid in the January salary).

Resolved: That

the salary of the clerk be approved for payment; and

the overtime to be carried to the January salary be approved.

53. Date of next meetings

53.1 Extraordinary Meeting (Queens Platinum Jubilee): Sunday 23rd January 2022 at 2pm.
Venue: Carlton Methodist Church

53.2 Parish Council: Tuesday 25th January 2022 at 7pm. Venue: Carlton Methodist Church

Cllr Clayton thanked all for attending and closed the meeting at 9 pm