

Carlton Parish Council

FOR THE ATTENTION OF MEMBERS OF THE PUBLIC

You are hereby invited to attend the meeting of Carlton Parish Council Finance Committee on **Tuesday 15th March 2022 at 7.30pm** at **Carlton Methodist Chapel**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

Helen Phillips
Clerk to Carlton Parish Council

Agenda:

64. Apologies for Absence

To receive apologies for absence and consider the reasons for absence.

65. Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

66. Minutes of Finance Committee meeting

To receive the approved minutes from the last Finance Committee meeting held on the 8th February 2021, for information only, attached. (pages 2-3)

67. Bank Statements, Bank Reconciliations and Budget Monitoring Reports

To receive the bank statements, bank reconciliation, and budget monitoring reports for the Council's accounts, up to 28th February 2022.

68. Income and Expenditure Records

To consider the Income and Expenditure Records provided by the clerk.

69. Council Bank Account

To consider the options provided by the for the council bank accounts.

70. Salary Payments

To receive an update from the Clerk as to the hours and overtime worked for February 2022, submitted to the Chairman and payroll provider.

71. Platinum Jubilee

71.1 To consider the provision of prizes for the Platinum Jubilee art competition.

71.2 To consider the provision of room rental for the community jubilee group meetings.

72. Date of next meetings

72.1 Staff & Recruitment Committee: Thursday 23rd March 2022 at 6.30pm.

Venue: Carlton Methodist Church

72.2 Community Jubilee Group: Thursday 23rd March 2022 at 7.30pm.

Venue: Carlton Methodist Church

72.3 Parish Council: Tuesday 29th March 2022 at 7.30pm.

Venue: Carlton Methodist Church

Item 66

Minutes of the Finance Committee Meeting, held on Tuesday 8th February 2022 at 7.30pm at Carlton Methodist Church

In attendance: Councillors Clayton, Holmes, Mann and Taylor, and Clerk- H. Phillips.

Members of the Public: None

54. Apologies for Absence

None

55. Declarations of Interest

None

56. Minutes of Finance Committee meeting

The Committee received the approved minutes of the Finance Committee meeting, held on 11th January (for information only).

57. Bank Statements and Bank Reconciliation and Budget Monitoring reports

The Committee received the bank statements, bank reconciliation and budget monitoring reports up to 31st January 2022.

Recommendation: That

the Council approve the bank statements, reconciliation, and budget monitoring reports up to 31st January 2022

58. Income and Expenditure Records

The Committee considered the Income and Expenditure Records provided by the clerk.

Resolved: That the income and expenditure records be noted.

59. Council Bank Savings Account

The Committee considered the update provided by the clerk on the council's savings bank account.

Resolved: That

the clerk is to close the present Virgin Money savings account; and

the clerk is to obtain three quotes from banks in view of opening new bank accounts and present to the Finance Committee meeting on 15th March 2022

60. Salary Payments

The Committee received an update from the clerk as to the expected overtime up to 25th January 2022

Resolved: That the salary of the clerk be approved for payment

61. To consider excluding the press and Public Bodies (Admission to Meetings) Act 1960 for the following items.

62. Groundworks Contract

The Committee considered the quotes received for the groundworks contract.

Recommendation to Council: That

The groundworks quotes are considered by the Council at the meeting on 22nd February 2022

63. Date of next meetings

63.1 Extraordinary meeting of the Council: Tuesday 22nd February 2022 at 6.30pm

Venue: Carlton Methodist Church (church room)

63.2 Parish Council: Tuesday 22nd February 2022 at 7.30pm.

Venue: Carlton Methodist Church (School room)

Cllr Clayton thanked all for attending and closed the meeting at 9pm