

Item 29

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 22nd June 2022

Clerk's Report on Matters since the Parish Council meeting held on 17th May 2022

1. Cemetery

- i The memorial testing has been completed as planned and the outcome and required actions will be discussed at the first Cemetery Working Group meeting and then fully reported to council at the July meeting.

Immediate actions have been completed; both red and amber test memorials are to have the families contacted to inform them of the issues.

There are a total of 865 plots taken/purchased/available. 68 of the taken plots has issues shown in the summary below.

A summary of findings is as follows:-

RED TESTS (needs immediate action)

Headstones/ memorials laid down: 9 + 3 previously laid.

Headstones/ memorials staked & banded (wooden posts): 10

Headstones/ memorials staked & banded (metal posts): 6

AMBER TESTS (monitor & retest in 1-2 yrs)

Headstones/ memorials – moderate to slight movement : 40

GREEN TESTS

No issues

Other findings/observations when working within the cemetery were:-

- Weed killing requirement on the pathways as there were some weeds visible that are growing through the tarmac.
- One grave plot requires soil adding to level it up.
- There was lots of weeds growing around the headstones of many grave plots.

The groundworks contractor has been contacted regarding these issues but is away.

- An area has a number of bushes within the multi-family plot; the family will be contacted regarding the potential of removing/reducing the vegetation as it could undermine the cemetery wall in that area.
- An aged headstone which has obviously fallen is placed within a nearby grave area and ideally should be re-set in its original position. The family will be contacted regarding this if possible.

- ii It was realised that there is no specific area for cremations; this was briefly discussed and perhaps should be considered by the Cemetery Working Group and Council at a future meeting.

2. Local Issues, News and Updates

- i a member of the public raised concerns regarding the speed of traffic travelling along and around the Broadacres area. **This has been raised with NYCC Highways.**
- ii a member of the public raised the issue of overgrown PROW at the North of Low Street. **This has been followed up with the landowner who will attend to ASAP.**
- iii a member of the public questioned the timeframe for the replacement of missing drain covers in the Broadacres area. **This has been reported to NYCC Highways and is to be followed up.**
- iv the roadsides and gulley's need clearing/cleaning; **this has been reported to NYCC Highways who have the job noted and is on a schedule of works.**

3. Allotments

Two of the allotment tenants had indicated that they would like to reduce the size of their plot. One was a full plot, now split to a half and two quarter plots and the other was a half plot now split to two quarter plots.

From this the three quarter plots have been sold and have started to be worked.

As there are full, half and quarter plots it would be pertinent to review the rental for 2023-2024. The Allotment Working Group can discuss this and forward their recommendations to the council when completed.

53. Golden Garden

- 53.1 The new noticeboard will be delivered within 2-3 weeks; they are waiting for a part to be manufactured.
- 53.2 The quote received and previously issued out to the councillors for the refurbishment of the Golden Garden seating unit was generally agreed as reasonable and therefore would require a minuted agreement.

54. Clerks Hours

I have completed the standard 40 hours for May/June 2022 which included 23 x hours holiday allowance, and 1.5 hours additional due to memorial testing.

I also have the following additional hours:-

5x hours agreed at the meeting on 17th May (this was missed by Autela as they presumed a standard month worked.)

8.75 x for Cemetery database work (from the 16 additional hours authorised).

The overall total for May/June is therefore 61.25 hours.

Recommendation to council: That

the quote for the refurbishment of the Golden Garden seating unit be considered for approval.