

Item 121

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 24th January 2023

Clerk's Report on Matters since the Parish Council meeting held on 29th November 2022

1. Cemetery

- i) An email was received regarding a flower vase missing from a new interment plot. The groundworks contractor has been asked if they know anything about this. The family will replace as a temporary measure until the agreed memorial is put in place.
- ii) One of the red highlighted memorials from the testing completed in June 2022 is to be corrected by a local monumental mason company; therefore nil cost to the parish council.
- iii) One interment occurred in December 2022 gathering revenue of £355.00
- iv) A family member has raised concern over waste items sited behind her family plot. I will have the items removed that can be.

2. Local Issues, News and Updates

- 2.1 LP 17 has finally been connected and is apparently up and running.
- 2.2 A member of the public has again raised concern regarding the PROW missing sign to the North of Low Street. They have been in contact with Highways Dept. directly. I have had confirmation that the issue is in hand via the Countryside Access Service Technical Office. I have informed the member of the public as such.
- 2.3 The defibrillator at the surgery has now been returned, updated, and a new battery and pads have been purchased as was required, at a cost of £299.88

The defibrillator at the Village Hall requires new pads as they are going out of date. I believe this was agreed previously and the cost would be £95.88
- 2.4 A member of the public has raised the damage which has occurred to the bus shelter at the cemetery at Station Road. This has been reported to Highways as it is not under the parish council umbrella.

3. AGAR

The External Auditor has contacted me whilst I was away on holiday with further queries. I have worked through the queries and responded accordingly; I await any further response.

4. Internal Auditor

The Internal Auditor has responded that he can take on our AGAR process at a cost of £250.00 which is within the budget cost set of £375.00.

5. Community Grant Applications

Despite chasing I have not yet received the additional information required from the grant applications therefore will update the council as soon as received.

Recommendation to council: That

- i) the council approve the purchase of defibrillator pads for the unit at the Village Hall, at a cost of £95.88; and**
- ii) the council approve assigning the Internal Auditor at a cost of £250.00**