

Item 139

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 20th February 2023

Clerk's Report on Matters since the Parish Council meeting held on 31st January 2023

1. Cemetery

- i) A family member has been in contact as she has received a quote for the corrective action for a red tested memorial. This is for c.£400.00 and is beyond her means as an elderly lady; she asked what would happen to the memorial if she does not have the work done.
- ii) Four of the red highlighted memorials from the testing completed in June 2022 have been corrected by monumental masons on behalf of the families, at no cost to the parish council.
- iii) A new combination code padlock has replaced the old padlock, on the door to the tower, as there was no key available. On viewing the inside of the tower it does not appear to be damp though has been at some point.

2. Local Issues, News and Updates

- i) BATA head office have agreed to having the key safe on the wall adjacent to the old noticeboard. I have the key safe, which cost £25.00 so just need to have it installed. I will then notify all the community groups.
- ii) Fly tipping has raised its head again; Cllr Taylor kindly reported the issue, which was down Hanger Lane, Carlton.

3. Groundworks Contract

I have been in contact with the present contractor, as approved by the Finance Committee; he is happy to sign the contract for 2023-24 with no increases to rates.

4. AGAR

The External Auditor has finally closed their report, once the queries relating to the variances in the submitted report being resolved. The cost was £400.00 plus an additional £40.00 (£528.00 incl. VAT), which has now been paid.

The council's website has now been updated with the final documents and reports and the Notice of Conclusion of Audit will be completed and posted to permit members of the public to request an appointment to view the AGAR and accounts.

Recommendation to council: That item 1.i) is considered by the council to enable the clerk to respond to the family in question.