

Explanation of variances – pro forma

Name of smaller authority:

Carlton Parish Council

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	81,909	51,357				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	24,341	25,209	868	3.56%	NO		
3 Total Other Receipts	18,687	23,874	5,187	27.76%	YES	The Council received £5,767 from their insurance company to repair the cemetery wall following a Road Traffic Accident in August 2020.	
4 Staff Costs	5,635	6,599	964	17.11%	YES	Salary arrears of £931.68 paid in March 21 for salary not paid May 18 to November 18 when the clerk was on sickness leave.	
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	67,945	30,270	-37,675	55.45%	YES	In 2019/20 the Parish Council had a 'one-off' project to restore an area of land known as the Golden Garden. This cost £34,577.19. The council also made in 2019/20 a donation of £1,000 to the primary school PTFA for a well-being project, purchased a CCTV system for £1,380, a set of grit bins for £321 and a projector for £350. These purchases have not been repeated in the year 2020/21.	
7 Balances Carried Forward	51,357	63,610			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	51,357	63,610				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	85,454	101,583	16,129	18.87%	YES	lamps as part of a planned programme of replacement in	
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable