

Carlton Parish Council

Minutes of the Cemetery Working Group (CWG) meeting held 14th March 2023

Present: Cllr's Taylor, Lowes, and Quinn.

Attending: H. Phillips (Clerk) and two members of the public.

20. Apologies for Absence

The were no apologies for absence.

21. Declarations of Interest

There were no disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

22. The CWG received the notes from CWG meeting held on 8th February 2023
(for information only)

23. Cemetery Structures

23.1 The CWG considered the report by the clerk regarding the comparative quotes received for the refurbishment of the South and West cemetery walls.

Two of the three quotes had been received by the clerk, the third is pending. Both received were well presented, one was favoured as the overall price and work schedule was preferable. The total cost of the preferred quotation is £58089.60

There was a disparity between the overall cost and the broken down cost therefore it was asked that the clerk receive clarification on the matter from the contractor.

An issue was highlighted by the contractors in that access to the west inner wall adjacent to the allotments would be limited due to there being a large number of interment plots with erected memorials in place. A price can be provided to take down and re-install the memorials after the work had been completed; this would only be after permission and agreement is gained from the affected plot owners.

Resolved: That

- i) the clerk to gain clarification on the disparity in the preferred contractor's total to broken down cost.
- ii) the clerk to explore the cost of taking down and re-installing the existing memorials at the inner wall adjacent to the allotments with a provision of £15,000.00; and
- iii) the clerk explore local and national options to aid funding the project.

Recommendation: That

- i) the council consider approval of the preferred quotation, subject to satisfactory clarification being received regarding the disparity between the total cost and the broken down cost; and
- ii) the council consider approval of the provisional cost of £15000.00 for removal and reinstatement of memorials placed at the inner walls adjacent to the allotments.

- 23.2 The CWG considered the update regarding the cost of actions required to make the chapel roof and tower watertight.

A quote was received which was favourable and reasonable which covered the corrections to make the chapel roof and tower watertight. Photographs were provided to show where the issues lay, which were vegetation growth, slipped and/or missing roof slates and damaged lead flashing.

Recommendation: That the council consider approval of the quotation received of £1284.00 to make good the roof and tower of the chapel.

24. Memorial Testing

- 24.1 The CWG considered the cost of repair/ restoration of the aged memorials, specifically costs for correcting four red tested, laid down monuments, totalling £2036.40

A discussion was held, and it was felt that as there are no present contact details of the plot owners and with the high cost being incurred for the refurbishment of the cemetery walls the three traditional memorials should remain recumbent. The ornate cross, as a feature of the cemetery should be re-set, at a cost of £651.00

Resolved: That the three red tested, laid down memorials remain recumbent, deferred until a future date after the wall refurbishment is completed.

Recommendation: That the council consider approval of the ornate cross memorial being re-set by the monumental mason at a cost of £651.00

- 24.2 The CWG received an update from the clerk regarding the individual case of providing full remuneration for correction of a red tested memorial. The cost quoted is £240.00

Recommendation: That in this individual case the council consider approval of providing full remuneration of £240.00 for the re-setting of the red tested memorial.

25. Cemetery Bins

The clerk reported to the CWG that the local council are to raise a contract for commercial refuse collection for the cemetery bins. This would amount to £1981.28 per annum as opposed to zero charge in previous years.

The CWG requested that alternative contractor quotes are gathered to compare the costs.

Resolved: That the clerk gather quotes for the cemetery waste collection costs from other contractors and report to the council at the meeting on 28th March 2023.

26. Date and Time of Next Meeting

To be confirmed at the council meeting on 28th March 2023

The meeting was closed at 7.25pm.

