

Item 102

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 20th January 2024

Clerk's Report on matters since the Parish Council meeting held 28th November 2023

1. Cemetery

- i) The refurbished gates are now back in place, looking wonderful.
- ii) The waste bin approved to be positioned adjacent to the bus shelter in front of the cemetery has been ordered, awaiting delivery, installation date, and confirmed costs. This will be paid for using the receipted CIL funds as agreed previously.
- iii) There has been a report by a visiting family member that there was an amount of dog fouling adjacent to their family burial plot.

A report was also received regarding a person exercising their dog within the cemetery, allowing the animal to run free and 'play' amongst the burial plots. This is being investigated further; actions and notices will be applied as is appropriate.
- iv) A family member has reported that their family burial plot has sunk considerably at one end of the plot. This is a relatively recent interment, and the funeral director has been contacted; they will attend to complete corrective action.
- v) A family member has reported that the headstone memorial of their family plot has been removed and laid to the side of the cemetery wall. A fairly recent burial had occurred adjacent to the mis-placed headstone and so the funeral director who completed that burial has been contacted to attend if appropriate. Any further information and actions required will be reported to the Parish Council as soon as is available.
- vi) A funeral director mailed out the appropriate documents to arrange an interment at the cemetery but failed to do so before carrying out the interment. As the date for the burial was noted on the documents was prior to the receipt of the documents this was questioned, and this is how the issue came to light. The issue was discussed with the funeral director, and it was instructed that if this was to re-occur further action would be taken.

2. Allotments

- i) The final allotment plot has been agreed to be rented, in principle; a site meeting is to be arranged to confirm, prior to rental income being gained.
- ii) In relation to the costs/ funding for the allotments improvements the updated spreadsheet has been issued with the meeting agenda for 28th November 2023, as I have received firm agreements on the additional Locality Funds,

and the Quickline Community Funds. I have processed a VAT Reclaim for £759.25 therefore as you will see the shortfall discussed at the Finance Committee meeting on 15th November 2023 has decreased to £870.85

- iii) Gateway Management have now requested that I direct the application to amend the fence to a gate directly to Barratt Homes East Yorkshire. This was re-chased on 23rd November 2023 as no response had been received.
- iv) As part of the stipulation of the application for funding from British Gypsum the offer of funding would be greatly enhanced if the allotments facilitated a 'Community' plot, such as one perhaps offered to a Community Group or School. This would be possible at the point of re-structuring the plots. The funding request applied for via British Gypsum is up to £10,000.00
- v) The potential start date for the start of works for the new path formation within the allotments area is week commencing 4th March 2024. The tenants will be informed of this. The contractor's work schedule was filling up and they were aware of the start of the growing season, wanting to reduce the disruption to the tenants as much as possible.

3. Local News

- i) Christmas in the Golden Garden – the Christmas Tree, as ever, looked wonderful. Thanks to Silica Lodge Garden and Landscaping for their work in erecting and dressing the tree.
- ii) North Yorkshire Council have been in touch requesting bank details to enable them to transfer the payment subsidiary for grass verge cutting. This will be reported within the Finance section when receipt of funds has occurred.

Recommendation to Council: That consideration is given to providing/ offering an allotment plot to a Community Group or school to enhance the chances of funding receipt from British Gypsum.