

Carlton Parish Council

FOR THE ATTENTION OF ALL PARISH COUNCILLORS

You are hereby summoned to attend the Carlton Parish Council meeting on Wednesday 8th January 2025 to commence at 7.30pm, in the school room of Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

H Phillips

Clerk to the Parish Council

Agenda

105. Apologies for Absence

To receive apologies and consider reasons for absence.

106. Declarations of Interest

To receive disclosures of personal and disclosable pecuniary interests from Councillors on matters to be considered at the meeting.

107. To consider the Minutes of the Parish Council meeting, held on 26th November 2024. (pages 4 -9)

108. Neighbourhood Development Plan

To receive a summary from the Chair of the NDP Working Group, regarding the meeting held on 8th January 2025 at 6pm.

109. North Yorkshire Councillor's Report

To receive the North Yorkshire Councillor's verbal report.

110. Chair's Report

To receive the Chair's verbal report on meetings and events attended since the meeting held on 26th November 2024.

111. Clerk's Report

To receive the clerk's report to update on matters and issues completed by the clerk and/ or raised by the public since the meeting held on 26th November 2024.

Recommendation to Council: That

- i) authorisation be given to the clerk to issue prohibition notices regarding the matter of placing fixings into the cemetery walls.**
- ii) consideration be given to the permission or prohibition of grave plot lighting in the cemetery; and**

- iii) consideration is given to providing funding for regular mechanical servicing for the church clock.

112. Carlton Village Hall Report

To receive a report from the Council's representative Carlton Village Hall on meetings and events attended since 26th November 2024.

113. Communications from the Public

- i) To receive any communications received from members of the public since 26th November 2024, if not dealt with by the clerk.
 ii) To consider the provision and position of Parish Council grit bins.

114. Finance Matters

114.1 To consider the Cash Book, Bank Statements, and Budget Monitoring reports, up to 31st December 2024. (includes November 2024 accounts)

114.2 To note the payments made by the clerk under delegated authority.

Invoice Date	Customer Inv. No.	Payee	Payment Detail	Date Paid	Amount Paid	Payment Method (Incl. Cheque No.)
16/11/2024	6485639	Business Stream	Cemetery Water Rates	02/12/2024	20.19	BACS
28/11/2024	n/a	Carlton Methodist Church	Nov 2024 Room Rental	02/12/2024	75.00	BACS
25/11/2024	M8 Wk34	H Phillips	Clerk's November '24 Salary	25/11/2024	668.74	BACS
25/11/2024	M8 Wk34	Nest	Pension Contribution	21/11/2024	48.76	DD
18/12/2024	M 9	HMRC	P32	18/12/2024	26.18	BACS
25/12/2024	M9 Wk38	H Phillips	Clerk's December '24 Salary	18/12/2024	909.79	BACS
25/12/2024	M9 Wk38	Nest	Pension Contribution	23/12/2024	66.34	DD

114.3 To consider any Community Grant applications received by the clerk since 26th November 2024.

114.4 To consider the provision of the replacement bus shelter adjacent to St Mary's bungalows on Station Road/ High Street, Carlton.

114.5 To consider the NYC grass verge cutting rebate offer for 2025-2026.

114.6 To note the clerk's standard hours worked in December 2024.

115. Planning Matters

115.1 To consider any planning applications received since 26th November 2024.

115.2 To receive any Planning Decisions notified since 26th November 2024.

- i) ZG2024/1122/HPA – 2 The Pastures, Carlton. – Permitted.
 Erection of a two storey side extension to provide new garage at ground level, and master bedroom at first floor following demolition of existing garage.
- ii) ZG2024/0785/S72 – Samsco Construction – Land Adjacent to Elmstone House, Low Street, Carlton. – Permitted.
 Section 73 application to vary condition 02 (approved plans) and 03 (materials) of approval 2021/0108/FUL for proposed erection of a single storey dwelling and detached store.

115.3 To consider any Planning Consultations received since 26th November 2024.

- i) ZG2024/1249/S72 – Samsco Construction – Land Adjacent to Elmstone House, Low Street, Carlton. – **deadline 23rd January 2025.**
Section 73 application to vary condition 02 (approved plans) and 03 (materials) of approval 2021/0108/FUL for proposed erection of a single storey dwelling and detached store. (relating to 115.2 ii) this has already been permitted).
- ii) 2024/1091/HPA – Pinewood Rise, Carlton- **deadline 23rd January 2025**
Erection of a fence following hedge removal.
- iii) EN0710003 – Net Zero North Sea Storage Ltd – Humber Carbon Capture Pipeline - EIA Scoping. – **Deadline 31st January 2025.**

115.4 To consider further requirements/ action relating to the Planning Inspectorate notification and invitation to a preliminary meeting on 3rd December 2024 at 2pm, at The Parsonage Hotel, Escrick, relating to the Enso Green Holdings D Ltd planning application for the Helios Renewable Energy Project.

116. Action Log

To note the Council's Action Log for outstanding actions and updates. (presented by the clerk at the meeting).

117. Training

No training requests have been received and/or processed under delegated authority since the meeting held on 26th November 2024.

118. Date Future Meetings

- 118.1 Neighbourhood Development Plan WG: (to finalise the Neighbourhood Development Plan Event – To be confirmed.
- 118.2 Finance Committee: Wednesday, 19th February 2025 at 7.30pm.
- 118.3 Parish Council: Wednesday, 25th February 2025 at 7.30pm.
- 118.4 Neighbourhood Development Plan WG: Wednesday, 19th March 2025 at 7.30pm.

Item 107.

Minutes of the Carlton Parish Council meeting on Tuesday 26th November 2024 held at 7.30pm, in the school room of Carlton Methodist Church.

Present: Cllr's Lowes, Deller, Clayton, Hawe, Kibble, Land, Palmer, Quinn, and Taylor.

Attending: H. Phillips – Clerk, and one member of the public.

89. Apologies for Absence – All Cllr's were present at the meeting.

90. Declarations of Interest

A disclosure of personal and disclosable pecuniary interests was received from Cllr Land on matters to be considered at the meeting, at agenda point 97.

Resolved: That Cllr's Land's declaration of interest be noted.

91. The Council considered the Minutes of the Parish Council meeting, held on 29th October 2024.

Resolved: That the Minutes of the Parish Council meeting held on 29th October 2024 be approved.

92. The Council considered the Minutes of the Finance Committee meeting, held on 6th November 2024

Resolved: That the Minutes of the Finance Committee meeting held on 6th November 2024 be approved.

Recommendation to Council were as listed below: -

- i) the re-presented Minutes for the Finance Committee meeting held on 8th October 2024 be considered for approval.

Resolved: That the amended Minutes from the Finance Committee meeting held on 8th October 2024 be approved.

- ii) subject the confirmation of any financial effect on the Parish Council relating to NI Contribution changes the draft budget for 2025-2026 be considered for approval.

Resolved: That the draft budget for 2025- 2026, including the changes to NI Contributions be approved.

- iii) the Precept demand for 2025-2026 be considered for approval and signed by Chair of the Parish Council.

Resolved: That the Precept Demand for 2025- 2026, of £36,805.00 be approved.

93. Neighbourhood Development Plan

93.1 The Council considered the Minutes of the Neighbourhood Development Plan (NDP) Working Group meeting held on 12th November 2024.

Resolved: That the Minutes for the NDP Working Group meeting held on 12th November 2024 be approved.

93.2 The Council received the Timeline and Action Log reports for the NDP Working Group.

Resolved: That the NDPWG Timeline and Action Log reports be noted.

94. North Yorkshire Councillor's Report

The Council received the North Yorkshire Councillor's verbal report, as follows: -

- Noted the Helios Solar Project scheduled meeting (included at agenda item 100.6, below)
- Carlton Primary School are having a Christmas Fete at the school on 27th November 2024, Cllr Jordan attends this event each year.
- The NYC budget is still to be set, with meetings scheduled for the new year.

Questions from attending Cllr's were: -

Q1. Relating to the need/ lack of appropriate speed limits and speed cameras in the County, noting the 20's Plenty scheme.

A1. This has been raised at a meeting; however this is a constituency/ parish issue, and not a group push.

Q2. Relating to the Broadacres planning application/ appeal, what status are things at just now?

A2. The applicant can appeal to the inspectorate due to 'lack of determination'. The main issue was the low ratio of social housing. There is a hearing on 22nd January 2025, where you can speak but have to apply to do so. Comments already logged will be considered so the public are not required to comment unless they haven't yet done so.

Resolved: That the NY Councillor's verbal report be noted.

95. Chair's Report

The Council received the Chair's verbal report on meetings and events attended since the meeting held on 29th October 2024, as follows: -

- The Remembrance Sunday Service in the Golden Garden was very well attended, with circa 40- 50 persons taking part. As this number of attendees was not expected the Order of Service booklets were shorted; more will be produced for the 2025 service.
- The Golden Garden Christmas Tree will be up and dressed within the first week of December, weather permitting.
- There will be a Santas Grotto on 14th & 15th December 2024 at the Barlow Skylark Centre.
- The new electricity supply at the Golden Garden is up and running.

Cllr Clayton gave a verbal report after his attendance at the Drax Liaison meeting on 25th November 2024, as follows: -

- Copper cable, at a value of £200,00.00 was stolen from the Barlow waste mound.

- The cost of removal of the waste sited at Drax Golf Club has cost approximately £4.6 million.
- Carbon Capture was the buzz word at the meeting.
- With the infusion of a large Police presence over the Summer there are number of airbeds, and pillows available to anyone who may need them. The Sleepsafe charity has benefitted from this give away already. Apply to Drax directly.

Resolved: That the Chair and Cllr Clayton's updates be noted.

96. Clerk's Report

The Council received the clerk's report to update them on matters and issues completed by the clerk and/ or raised by the public since the meeting held on 29th October 2024. This is available on the Council's website, main points being as follows:

- New picket fencing will be required for the surround of the Christmas Tree in the Golden Garden. The contractor is to replace and invoice the Council via the clerk.
- Overgrown vegetation at The Trods, behind The Odddfellows Public house has kindly been cut back by the residents. This is gratefully received action.
- A replacement grit bin for Pinfold Lane, Carlton has been order, pending collection.

Resolved: That the clerk's report be noted.

97. Carlton Village Hall Report

The Council received a brief report from the Council's representative Carlton Village Hall on meetings and events attended since 29th October 2024, as follows: -

- With a change of Committee personnel things are settling down and members are working through the list of actions and jobs for the Village Hall.
- A children's birthday party with bar held at the Hall gathered over £200.00 income.

Resolved: That the Village Hall Representative's update be noted.

98. Communications from the Public

A communication was received from a member of the public requesting historical information on a property in Low Street, Carlton, however, the request was resolved by the resident, without intervention from the clerk.

99. Finance Matters

- 99.1 The Council considered the Cash Book, Bank Statements, and Budget Monitoring reports, up to 31st October 2024 for approval.

Resolved: That the accounting records and reports up to 31st October 2024 be approved.

- 99.2 To note payments made by the clerk under delegated authority.

Invoice Date	Customer Inv. No.	Payee	Payment Detail	Date Paid	Amount Paid	Payment Method (Incl. Cheque No.)
28/10/2024	INV-9621	Silica Lodge Garden Centre	Groundworks to Golden Garden	30/10/2024	2,196.00	BACS
24/10/2024	n/a	DR Everatt	Adhoc works to GG & Cemetery	30/10/2024	144.00	BACS
31/10/2024	INV2735	YLCA	Chairing Skill Training for Cllr Palmer	01/11/2024	105.30	BACS
01/11/2024	IN11844165	Npower	Golden Garden Electrity Provision - Final	01/11/2024	315.15	BACS
31/10/2024	n/a	Carlton Methodist Church	October 2024 meetings room rental	01/11/2024	50.00	BACS
08/11/2024	3798	National Rock Salt	42x bags of Rock Salt	11/11/2024	210.00	BACS
08/11/2024	n/a	H Phillips - Clerk	Refund for payment made to The British Legion poppy Appeal - for Remembrance Day Wreath	11/11/2024	150.00	BACS
18/11/2024	537	Selby Industrial Development Ltd	2nd phase of Cemetery Walls Repairs - Final	21/11/2024	23,700.00	BACS
21/11/2024	14875	Autela Payroll Services	Payroll Provision	21/11/2024	110.49	BACS

Resolved: That payments made by the clerk under delegated authority be noted.

99.3 Community Grant Funding

- i) The Council considered Community Grant applications received by the clerk since 29th October 2024.

An application, including all correct associated documentation was received from Carlton Village Hall, requesting funding of £250.00 for prizes for events. A discussion was held, and it was unanimously agreed to approve the application.

Resolved: That it be approved that the Village Hall Committee be awarded £250.00 forthwith, to be paid into the Committee bank account.

- ii) The Council considered the amount, threshold, and frequency to apply for the Community Grant Funding.

A discussion was held, and a Cllr made a proposal that a Community Group could make a maximum of two applications of up to £250.00 per application throughout the financial year, for two separate events/ items with a ceiling of £500.00 per year.

It was agreed to accept the proposal, and it was stressed that each individual application would be considered, and also any outside the remit would be considered by exception, if appropriate.

Resolved: That

- i) approval be given, as of April 2025, for the community funding to be set at a ceiling of £500.00 per financial year, permitting a maximum of two applications within that year, up to £250.00 per application.
- ii) the clerk update the community grant funding application form accordingly and present it to Council for approval at the next scheduled meeting; and
- iii) the clerk amend the Council's Financial Regulations accordingly and present it to Council for approval at the next scheduled meeting.

99.4 Employee Salary

- i) The Council received confirmation of the clerk's standard hours worked in November 2024.

Resolved: That the clerk's standard hours worked in November 2024 be noted.

- ii) The Council considered authorisation of change of salary detail and back pay instruction for the payroll service provider.

Resolved; That the notification of amendment of salary rates, and back pay instruction be approved and signed by the Chair.

- iii) The Council received detail of the increase in NI Contributions as indicated in the Government's November 2024 Budget announcement.

Resolved: That the update on the increase in NI Contributions from the November 2024 Budget announcement be noted.

100. Planning Matters

100.1 The Council considered the planning application received since 29th October 2024.

116 ZG2024/1122/HPA – 2 The Pastures, Carlton.

Erection of a two storey side extension to provide new garage at ground level, and master bedroom at first floor following demolition of existing garage.

Resolved: That no comment be required.

100.2 No Planning Decisions were received since 29th October 2024.

100.3 The Council considered the Planning Consultations received since 29th October 2024.

- i) ZG2024/1122/HPA – 2 The Pastures, Carlton.
Erection of a two storey side extension to provide new garage at ground level, and master bedroom at first floor following demolition of existing garage.
Deadline: 20th November 2024 (notified Cllr's on 30/10/24).

- ii) EN0110012 – Light Valley Solar – EA Scoping and Consultation.
Deadline: 9th December 2024 (NOTIFIED Cllr's on 11/11/24).

Resolved: That no comment be required relating to points 100.3 i) and ii).

100.4 The Council considered the informed closure of Carlton Holy Family High School, Station Road, Carlton.

A discussion was held, and it was noted that the only certainty of knowledge available was that the High School would close in August 2025. Any further information that is confirmed will be published in future meeting Minutes.

Resolved: That the update on the closure of Carlton Holy Family High School be noted.

100.5 To receive an update on ZG2023/0732/OUTM – Broadacres Development, after the NYC Planning Department meeting held on 20th November 2024 at 2pm.
(See Agenda item 94, Q2/ A2).

100.6 The Council considered any further requirements/ action relating to the Planning Inspectorate notification and invitation to a preliminary meeting on 3rd December 2024 at 2pm, at The Parsonage Hotel, Escrick, relating to the Enso Green Holdings D Ltd planning application for the Helios Renewable Energy Project.

A discussion was held, and it was agreed that if any Cllr's were able to attend the noted meeting they should apply to attend in person. The meeting is being held over 2.5 days.

Resolved: That the update on the Enso Green Holdings D Ltd meeting be noted.

101. Cemetery

The Council received a verbal update by the clerk regarding the progress of the cemetery walls repairs.

The walls have all been completed; a final clean up is still required, plus a small number of bricks need re-setting as they were affected by the recent hard frost.

Two Cllr's and the clerk met at the cemetery and assessed the works on 27th November 2024. The clerk has since contacted the contractor to inform him of the noted points, which will be corrected during the first week of December 2024.

Resolved: That the clerk's update be noted.

102. Action Log

The Council received the Council's Action Log for outstanding actions and updates.

Resolved: That the Council's Action Log update be noted.

103. Training

No training requests or feedback has been received since 29th October 2024.

104. Date Future Meetings

104.1 Neighbourhood Development Plan WG: Wednesday, 8th January 2025 at 6pm.

104.2 Parish Council: Wednesday, 8th January 2025 at 7.30pm.

104.3 Finance Committee: Wednesday, 19th February 2025 at 7.30pm.