

Carlton Parish Council

FOR THE ATTENTION OF THE NEIGHBOURHOOD DEVELOPMENT PLAN WORKING GROUP

You are summoned to attend the meeting of the Neighbourhood Development Plan (NDP Working Group) on 14th May 2025 at 7.30pm, at Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

Agenda

44. Apologies for Absence

To receive apologies, and consider the reasons for absence.

45. Declarations of Interest

To receive disclosures of personal and prejudicial interests from members and attendees, on matters to be considered at the meeting.

46. To receive Notes from the meeting held on 11th March 2025 (information only) (pages 2-5)

47. Policy Intentions Document

To receive and consider the Policy Intentions Document (PID).

48. Finance Update

To receive an update from David Gluck on the funding process and future monetary funding claims.

49. Review Action Log and Timeline Plan

To consider the updated Action Log and Timeline Plan.

50. Date and Time of Next Meeting

Wednesday 23rd July 2025 at 7.30pm.

Item 46.

Notes for the meeting of the Neighbourhood Development Plan (NDP Working Group) on 11th March 2025 at 7.30pm, at Carlton Methodist Church.

Present: Cllrs Palmer (Chair), Hancock, Kibble, Quinn, and Taylor, and D. Gluck (consultant).

In attendance: H. Phillips – clerk, and one member of the public.

37. Apologies for Absence

The Group received apologies from Cllr Lowes, and Ms A. Proctor, and considered their reasons for absence.

Resolved: That the apologies from Cllr Lowes, and Ms A. Proctor received and their reasons for absence be approved.

38. Declarations of Interest

The Group received a disclosure of personal and prejudicial interest from Cllr Hancock on matters to be considered at the meeting., due to his involvement with Carlton Village Hall and the Parish Council allotments.

Resolved: That Cllr Hancock's declaration of interest be noted.

39. The Notes from the meeting held on 13th February 2025 were received, for information only.

40. Presentation and Analysis of data from the Community Event, held on 23rd February 2025

Various information sheets, data and spreadsheets were presented to show the findings from the NDPWG event. These will be provided to all Council members, and will be available on the Council's website, and in the Noticeboard at the Golden Garden.

- i) The Group received the data analysed by Cllr Palmer from the event. The document, 'Carlton NDP 23 Feb 2025 Comment and Analysis' was produced and will be available to view on the Council's website.

The event was comparatively well attended with 79 persons logged. The general feedback is that although some did not know what a Neighbourhood Development Plan was the information available was very good and lent itself to a more rounded understanding of the intention and process.

Participation in the competition held was good, with visual interpretations of what the children want for the Parish for the future. Prizes of £30.00, £20.00 and £10.00 in Amazon vouchers were awarded to Marcie (Play Area/ Park), Lily (Swimming Pool), and Lucas (Sports Hall), (respectively), with Izzy coming in a close forth (Dance Practice). Congratulations to the top three and well done to all who took part.

A tab on the above mentioned document notes peoples 'Wants & Not Wants' There were 420 comments in total, which are split into specific categories.

This is quite an extensive list of positives and negatives, with many categories, and as such the document will be viewable on the Council's website. This forms a good starting point as consultation evidence and gives a great basis to work on for the future Plan.

Overall analysis of findings is shown below; these are the attendees' opinions.

Rank	Net Priorities	Score	Category
1	Better & later bus transport	21	Public Services
2	Better Traffic Control	21	Public Services
3	Larger, Safe Public Play Park	16	Public Services
4	Less Solar Farms & BESS	16	Industrial and Agriculture
5	Keep Carlton a Village community	14	Residential and Housing
6	More Schools	12	Public Services
7	More Green spaces	12	Industrial and Agriculture
8	Small Houses & Developments	12	Residential and Housing
9	Crime Prevention	10	Public Services
10	Better Doctors	9	Public Services

- ii) The Group received the data analysed by David Gluck from the event.

David dealt with the data from the maps, and the 'Our Space' data gathered at the event. There are comparisons from 2024 and 2025 plus a graph showing specific concerns/ improvements by a group of under 16's.

The highest category noted as an issue was 'Moving Around', which is pavements, crossings and accessibility.

There are comparative charts/ graphs which show the areas that have the most concern or desire for the most improvement.

These documents will be available to view on the Council's website, and in the Noticeboard.

One of the reoccurring themes is that people want more Greenspace/ playparks. The great message is also that people want to keep Carlton 'a village' with village life being paramount to many.

- iii) The Group considered the analysed data, in open discussion form, as follows:

David Gluck noted that from the data gathered highways issues are not part of the Planning Policy, but can be dealt with through design development.

Buses and Transport is also not part of Policy however the public can lobby NYC for these improvements/ issues.

The member of public who attended the meeting noted that the layout of the NDPWG Event and information available was very good. He felt that the event was well attended, and interest can only improve via extended information and knowledge from word of mouth.

- iv) The Group considered future utilisation of the data gathered from the event.

Moving forward the next target would be site specific Plan items, and a list of what's here already.

Positives (For) suggested locations that could possibly be used for improvements, development, and protection.

Negatives (Against) – housing was found to be a very emotive topic and was where much of the ‘against’ data was targeted upon.

Other areas to be considered are:

- Recreation sites.
- Heritage sites.

It was agreed that the continuance of the ‘Our Space’ data gathering tool was imperative; it will allow comparison over the months where data and choice may change as more people get involved and understand the concept.

The clerk noted that the ACON design code assistance has not yet been received; there was some confusion as an ‘alternative Carlton’ was mixed up with our Carlton.

(N.B. notification has now been received noting that demand for their service was incredibly high, and the option has been closed at present to Carlton Parish Council. (12th March 2025))

David Gluck noted that going forward each ‘theme’ would need exploring, and researching further; this would be completed as task based allocation to the Group members (sub-groups). The sub-groups are to be set at the meeting scheduled for May 2025.

A suggestion and offer by Cllr Quinn was that she would gather/ collate a host of local photographs which could then be used to enhance the design document for the Plan.

Resolved: That

- i) **all data presented be made available for the Parish to access.**
- ii) **the data analysers and meeting attendees be thanked for their input.**
- iii) **the Group thanked all persons who contributed and helped at the NDPWG event on 23rd February 2025.**
- iv) **the Lincolnshire Co-operative store be thanked for providing refreshments for the event; and**
- v) **Cllr Quinn gather and collate photographs of the village for future use in the Plan.**

41. Finance Update

- i) The Group received an update from the clerk on the funding process.

The clerk noted that expenditure allotted to the costs from the NDPWG are noted in the Parish Councils accounts records, and a separate spreadsheet is included in those records to enable clear and easy reclamation of the expenditure at the next application for Locality funding.

- ii) The Group received an update from the clerk on current expenditure totals allied to the NDP.
The clerk noted that Locality had emailed requesting a report on how the first tranche of funding has been spent. All of the funds were allocated to the

consultancy fees which have been invoiced, and paid out. The clerk is to complete and return the report forthwith.

Resolved: That the clerks verbal update on expenditure and funding be noted.

42. Review Action Log and Timeline Plan

- i) The Group considered the updated Action Log.
- ii) The Group considered the updated Timeline Plan.

Resolved: That

- i) the updated Action Log and Timeline Plan be approved; and
- ii) the post meeting update will be issued to the Group and presented to the Parish Council at the next scheduled meeting.

43. Date and Time of Next Meeting

Wednesday 14th May 2025 at 7.30pm. – Carlton Methodist Church.