

Carlton Parish Council

FOR THE ATTENTION OF ALL PARISH COUNCILLORS

You are hereby summoned to attend the Carlton Parish Council Meeting on Tuesday 24th June 2025 at 7.30pm in the school room of Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

H Phillips

Clerk to the Parish Council

Agenda

33. Apologies for Absence

To receive apologies and consider reasons for absence.

34. Declarations of Interest

To receive disclosures of personal and disclosable pecuniary interests from Councillors on matters to be considered at the meeting.

35. Meeting Minutes

- i) To receive the draft Minutes of the Annual Meeting of the Parish held on 27th May 2025. (for information only)(pages 4 to 10)
- ii) To consider the Minutes of the Annual Meeting of the Council, held on 27th May 2025. (pages 11 to 16)

36. County Councillors Report

To receive the County Councillors verbal report.

37. Chair's Report

To receive the Chair's verbal report on meetings and events attended since the meeting held on 27th May 2025.

38. Clerk's Report

To receive the clerk's verbal report to update on matters and issues completed by the clerk and/ or raised by the public since the meeting held on 27th May 2025.

39. Carlton Village Hall Report

To receive a verbal update from the Council's representative regarding Carlton Village Hall Committee meetings attended since 27th May 2025.

40. Communications from the Public

To consider any pre-submitted questions from members of the public on local issues/concerns, received since 27th May 2025, and not dealt with by the clerk.

41. Finance Matters

41.1 To consider the Cash Book, Bank Statements, and Budget Monitoring reports, up to 31st May 2025.

41.2 To consider approval of payments made by the clerk under delegated authority.

Invoice Date	Customer Inv. No.	Payee	Payment Detail	Date Paid	Amount Paid	Payment Method (Incl. Cheque No.)
01/06/2025	n/a	Carlton Methodist Church	May 2025 Room Rental	02/06/2025	£25.00	BACS
24/05/2025	INV-0770	TA Leek & Sons	Grass Verge Cutting	02/06/2025	£528.00	BACS
04/06/2025	INV-4183	YLCA	Code of Conduct Webinar - Cllr Hawe	02/06/2025	£27.40	BACS
17/06/2025	INV-4216	YLCA	S106 & CIL Webinar - Clerk	18/06/2025	£27.40	BACS

41.3 To consider any Community Grant applications received since the meeting held on 27th May 2025.

i) Application from Sing2gether, for £230.00, details issued prior to the meeting via email.

41.4 To note the clerk's standard hours worked in May 2025.

42. Planning Matters

42.1 To consider any Planning Applications received since 27th May 2025.

i) ZG2025/0562/HPA – Stonebow, Pinfold Lane, Carlton
Rear kitchen extension, re-roof of flat roof to pitched roof, detached 4x garage, detached outdoor kitchen area, rendering of existing and proposed, front porch, and solar panels to roof of proposed rear extension.

42.2 To receive Planning Decisions notified since 27th May 2025.

i) ZG2025/0075/COU – Horseshoe House, 16 The Pastures, Carlton – Granted.
Change of use of domestic garage to hair salon with installation of access door and window.

42.3 To consider response to any Planning Consultation letters received since 29th May 2025.

i) ZG2025/0562/HPA – Stonebow, Pinfold Lane, Carlton – deadline 4th July 2025.
Rear kitchen extension, re-roof of flat roof to pitched roof, detached 4x garage, detached outdoor kitchen area, rendering of existing and proposed, front porch, and solar panels to roof of proposed rear extension.

43. Policy Review

- i) To review the Training Policy for 2025-2026.
- ii) To review the Equal Opportunities Policy for 2025-2026.
- iii) To review the Councillor Code of Conduct for 2025-2026.

44. Staffing Matters

To consider the clerk's annual appraisal date for the period 2025-2026.

45. Action Log

To receive the Council's Action Log for outstanding actions and updates.

46. Training

- i) To receive an update on training requests received and/or processed under delegated authority since the meeting held on 27th May 2025.
- ii) To receive feedback from Councillors and the clerk regarding any training completed since 27th May 2025.

47. Date Future Meetings

- i) NDP Working Group: 23rd July 2025 at 7.30pm.
- ii) Parish Council: 29th July 2025 at 7.30pm.
- iii) Finance Committee: 23rd September 2025 at 7.30pm.
- iv) Staffing and Recruitment Committee: To be confirmed.

Item 35.i)

Minutes of the Annual Meeting of the Parish on Tuesday 27th May 2025 held at 6.30pm, in the school room of Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

Present: Cllrs Clayton, Hancock, Hawe, Kibble, Land, Lowes, Palmer, Quinn, and Taylor.

Attending: H Phillips – clerk, and four members of the Public

1. Apologies for Absence

All Councillors were present at the meeting.

2. Declarations of Interest

The Council received disclosures of personal and disclosable pecuniary interests from Cllr's Hancock and Land on matters to be considered at the meeting.

Resolved: That Cllr's Hancock and Land's declaration of interest be noted.

3. Minutes of the Annual Meeting of the Parish

The Council considered the draft Minutes of the Annual Meeting of the Parish held on the 28th May 2024.

Resolved: That the Minutes of the Annual Meeting of the Parish 2024-2025 be approved.

4. Chair's Annual Report

The Council received the Chair's Annual Report. (see Appendix 1)

Resolved: That the Chair's Annual Report for 2024-2025 be noted.

5. Reports from Village Groups

The Council received the reports from Village Groups, as follows:

i) Carlton 1st Rainbows and Brownies Pack

- The Parish Council were thanked for providing the funding to permit the purchase of Hi-Viz vests.
- In September the number of Rainbows was 3, and Brownies was 5; as there were so few we decided to join the meetings to make them more economical. Numbers have improved now, with 10 Rainbows, and 12 Brownies so we are a point of potentially splitting the groups again. We hope that the numbers continue to increase; we have an advertising

poster coming out soon to promote the groups, which will go on Facebook and in the Community Noticeboard.

ii) Carlton Cricket Club 2025

- The Cricket Club would like to reiterate the sentiment of the Parish Council Chair in regard to the passing of Mr. Richard Everatt, who was much loved, and did so much in time and efforts for the Cricket Club.
- The Club appreciates the Parish Council and its support for the club, especially in managing the S106 monies which were allocated to the Club by the District Council, which helped to fund the wonderful improvements that have just been completed.
- The Club is still incredibly busy, and is expanding all the time, with women's and girls' teams playing and doing well since they started out.
- We have the 'All Stars', and Dynamo's teams for 4-11 year olds, having 105 attendees at a previous meet. The last head count for these junior teams was 123, which is amazing, and noted by the Yorkshire Cricket Association as being the biggest turnout logged.
- There are 135 seniors participating in the adult leagues, and all are doing very well.
- The Club is please that they provide a service that unites the Community at all age levels.

iii) Carlton Methodist Church

- The present membership is a constant, having 16 attendees. We would like to attract younger members but this is a difficult task to achieve.
- We have a regular monthly Coffee Morning, with varying numbers attending.
- Carols Around the Tree was well attended, with up to 50 people joining, including the Brownie pack. Refreshments were followed, at the Methodist Church.
- The Good Friday Walk of Witness was a joint event, with all 3 churches being involved, and had up to 30 attendees, during the whole of the walk.
- During Easter Week a children's activity day was held at the Methodist Church, in conjunction with the Anglican Church in the village.
- Looking to the future, the Goole and Selby Methodist Circuit is in a period of uncertainty regarding ministerial appointments affecting the

planning of Church services; joint services seem to have become the norm.

iv) Carlton Playgroup (read by the Chair of the Parish Council)

- The Playgroup have been focusing on providing children with a various number of resources and activities to try and widen their opportunities.
- Using fund-raising and grants we have had an egg hatching experience, where the children got to watch the life cycle of a chick, from hatching onwards.
- We bought new role play resources through grant funding, for the children to use their imagination. We have an external company coming to hold an imagination dance session.
- We have had a fundraiser at Easter, and have raised money to have our Hi-Viz's emblazoned with the Carlton Playgroup logo, for when they venture into the community with the Group.
- For the future, we would like to focus on revamping the playgroup, and to continue providing a stimulating environment for the children, and a useful space for the staff.

v) Carlton Village Hall – relating to the AGM, held on 29th April 2025.

- The 2024-25 period for Carlton Village Hall Management Committee began as a very challenging period due to the negativity of a few former Committee members. These people tried to create all kinds of problems for the Village Hall, however, thanks to the teamwork and resilience of all the Trustees of the Village Hall this was overcome. Each negative challenge was resisted, and the Village Hall has continued to move forward for the collective benefit of the Parish community.
- Since the start of 2025 there has been significant progress by the Committee. We have decorated the main hall, (which was in desperate need of a repaint), renewed the entrance flooring, replaced the stage carpet, and renewed the blinds. This has been a tremendous feat which has been completed by a huge amount of unpaid, voluntary work, from the Management Committee membership.
- A massive vote of thanks has to be placed on the record to all of the Trustees; to name a few, as follows:
James and Claire, who always go the extra mil, as well as Steve who puts in a great amount of work, generally unseen.
- Special thanks must go to three office holders:

- Sarah – as the Committee’s Secretary, who not only keeps an accurate record of the meetings, but also produces the agendas and notifications of the meetings. Sarah also deals with correspondence, and has sourced a significant number of grants to fund our improvements programme.
- Natalie – as the Committees treasurer, has turned around the Village Hall accounts, which are now in a very easily understood format, and most importantly keeps the accounts balanced to ensure the Village Hall continues to be solvent. This has been hard work, including battling with some of our suppliers for the best deals.
- Thanks go to Natalie and Steve for the efficient running and supply of the Village Hall bar.
- Emma – as our bookings co-ordinator she works tirelessly (often into the night) to deal with enquiries, chasing potential bookings, and ensuring that the calendar is kept in order, and that the income is gathered for those bookings. Emma has done an amazing job of securing a wide range of bookings for the stalls at both the forthcoming Food Festival, and this years Village Fete.

I look forward to working with everyone during this new year, and seeing the Village Hall going from strength to strength.

vi) Carlton Women’s Institute – Ms. Hinch – Secretary to Carlton W.I.

The W.I. holds its meetings on the 2nd Tuesday of each month, at 7.30pm, in the Village Hall. At present we have 38 members. Our programme is varied, hosting many interesting speakers, and holding craft demonstrations, which members are urged to take part in.

Some of our members have attended many W.I. Federation events, Council meetings in Scarborough and York, special celebratory lunches, and quizzes. A delegate attended the National Federation A.G.M. held in the Royal Albert Hall, London. We have had outings to Northallerton, Kilpin Hall, and Wensleydale. Two fashions shows have been held over the past year, always with an open invitation to Carlton villagers. Some of our members belong to the Village Singing Group, held in the Church on Tuesdays. Two of our ladies decorated the window Christmas Tree in the Church. We support the Eggborough Church film afternoons.

We continue to support and help in the village whenever possible. We attended the Remembrance Sunday service, in the Golden Garden, and laid a wreath that we provided, laid by Mrs Smethurst. Members of our W.I. Walking Group decorated the Golden Garden with bunting to celebrate V.E. Day.

Finally, our thanks must be extended to the Parish Council, the Village Hall Committee, and all of the people who run the village groups for their continued hard work. We wish them all well for the future.

Resolved: That all Community Group reports be noted, and representatives thanked for their efforts, and attendance.

6. Questions from the Public

The Council received questions and comments from the members of the public relating to the agenda items of this meeting, as follows:

- A question was asked regarding the electricity supply in the Golden Garden
A response was given to this at agenda point 4.8.
- A comment was received relating to Carlton Village Hall, in that the speaker felt the Hall looks the best it has looked for a long time, with all the improvements that the Committee have made; also noting that an event, a 'Zumbathon' was recently held at the Hall, with around 50-60 ladies attending. All attendees, including people from outside Carlton village commented at how impressed they were with the facility.

Resolved: That the questions and comments be noted.

7. Annual Meeting of the Parish 2026

26th May 2026 at 6.30pm.

Appendix 1.

Chair's Annual Report 2024-2025

2024 /25 has been a very busy year for the parish council. We have achieved a lot in the last 12 months.

1. Following a structural survey of the walls of the cemetery we agreed and appointed a contractor to repoint and rectify any issues with the walls. This has made the walls secure for hopefully a number of decades or longer. I must add that although this was a significant expense we managed to complete this without and loans or additional charges to the council tax precept. This was part funded by the sale of some farmland that the Parish council owned on the outskirts of the village to the farmer who had been renting it for a number of decades.
2. We improved the allotments with footpaths and a new access gate. With this we managed to secure grants to fund this so the benefit of the few was not paid for by everybody. This has made the allotments more accessible for everybody. A review has also been carried out by the clerk and we have managed to reduce some of the size of the plots to allow more people to have use of them.

3. We have continued with our Streetlight replacement programme in the village. This is replacing the old style streetlight heads with modern LED type. This gives better light but in addition also reduces the ongoing running costs by using less electricity. In the medium to long term these new lights are actually self-funding. We have had a disappointment in the Battery powered lights we provided down convent walk a couple of years ago were stolen. We will be looking into options for this area in the future.
4. We initiated the formation of the Carlton Neighbourhood Development plan. The aim of this plan is to shape how we as a village wish Carlton to develop over the coming years. Once finalised and agreed this will sit with North Yorkshire planning and has to be included in planning decisions made for the village. There have been a series of meetings and an open event in the village hall which was very well attended to get everyone interested. This project is being chaired by Cllr Andrew Palmer who is doing a great job of keeping it all on track and hitting the milestones required. Well done Cllr Palmer. Please keep an eye out for future events to involve everybody from the village.
5. We have supported the village hall with funding over the last year as they have had a change in committee members and have been going through a large number of improvements. I won't go into detail as I am sure they will be highlighting their successes in the local groups update.
6. In addition to the funding we have provided to the village hall with have supported local groups with funding for projects just short of £1000. However, I would like to take this opportunity to state that we do budget for more than this and would encourage groups to continue to look at anything they would like funding for. We have an allowance of £250 twice a year for each group so £500 across 2 projects. Please don't be afraid to ask for funding for things you may need to improve your groups. If in doubt about what you can or can't request funding for then please talk to the clerk or myself.
7. We have also supported a number of events at the Golden garden including remembrance Sunday and carols around the Christmas tree.
8. We have also had a change to the power supply in the golden garden. Previously we took a supply from the network with the electricity supplied by Npower however we then experienced a massive hike in prices which considering we only used it for Christmas lights and for a speaker on remembrance Sunday it was incredibly expensive. We discussed it with the owner of Frying Nemo and she kindly agreed to provide us a supply from the shop. We funded the groundwork but she paid for the electrical work, which was greatly appreciated and although we have mentioned it in minutes of previous meetings I would like to thank Keely Richardson of the Frying nemo for this.
Noting that should Frying Nemo cease to trade the original electricity supply point is still in place and the supply can revert to that should it be required.
9. We have had a little change of councillors over the last 12 months with Michelle Deller stepping down. (I would like to thank Michelle for her many years of service to the council). We have had 2 new councillors join us (1 to replace Mark Holmes who left just over a year ago) Cllr David Hawe and Cllr Malcolm Hancock. They both come with a varied background and a wealth of experience to bring to the council and would like to officially welcome them.

10. Finally, I would like to highlight 2 people:

Firstly our clerk Helen who has worked incredibly hard over this last year project managing the projects we have had ongoing and the invaluable support to both me and the other councillors.

I would like to mention Mr. Richard Everett, who for a number of years served on this Parish Council, and even after stepping down still attended the Council meetings as a member of the public and fed relevant information into the Council from time to time. Richard also did a lot for the cricket club and the village as a whole.

Richard sadly passed away this month. He will be missed by us all, and I wanted to mention him here in my report to recognise his commitment and passion to this village.

Item 35.ii)

Minutes of the Annual Meeting of the Council on Tuesday 27th May 2025 which commenced immediately after the Annual Meeting of the Parish, in the school room of Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

Present: Cllrs Clayton, Hancock, Hawe, Kibble, Land, Lowes, Palmer, Quinn, and Taylor.

Attending: H Phillips – Clerk, and two Members of the Public.

1. Election of Chair

- i) The members present elected the Chair of Carlton Parish Council for the year 2025-2026, by proposal and seconding Cllr Adrian Lowes.
- ii) The members present received the Chair's signed Declaration of Acceptance of Office in the presence of the clerk.

Resolved: That Cllr Adrian Lowes be the elected Chair of Carlton Parish Council for the period 2025-2026.

2. Apologies for Absence

No apologies were received.

3. Declarations of Interest

The Council received disclosures of personal and disclosable pecuniary interests from Cllrs Hancock, and Land on matters to be considered at the meeting relating to Carlton Village Hall.

Resolved: That the disclosure of interest received from Cllrs Hancock, and Land be noted.

4. Election of Vice Chair

The members present elected the Vice-Chair of Carlton Parish Council for the year 2025-2026, by proposal and seconding of Cllr David Hawe.

Resolved: That

- i) **Cllr David Hawe be elected as Vice-Chair of Carlton Parish Council for the year 2025-2026; and**
- ii) **the Parish Council thank Cllr Tim Clayton for his service as Vice-Chair over the previous and numerous years.**

5. Councillors Declaration of Acceptance of Office

The Council received the Councillors' signed Declarations of Acceptance of Office in the presence of the clerk.

6. Appointment of Committees

The Council appointed Members to serve on Carlton Parish Council's Committees and Working Groups for 2025-2026 as follows:

- 6.1 Finance Committee – Cllrs Clayton, Hawe, Land, Lowes, Quinn, Taylor, and the clerk.
- 6.2 Planning Committee – This Committee was noted as defunct, as the Parish Council consider planning matters in their meetings.
- 6.3 Staffing & Recruitment Committee – Cllrs Hancock, Kibble, Lowes, Quinn, and Taylor. (noting that the clerk's Line Manager would continue as Cllr Quinn)
- 6.4 Neighbourhood Plan Working Group – Cllrs Kibble, Lowes, Palmer, Quinn, and the clerk.
- 6.5 Cemetery Working Group – Cllrs Kibble, Lowes, Palmer, Taylor, and the clerk.
- 6.6 Allotment Working Group – Cllrs Hancock, Hawe, Kibble, Quinn, and the clerk.

Resolved: That the Members appointed to serve on Committees and Working Groups for 2025-2026 be approved.

7. Appointment of Representative for Carlton Village Hall

Resolved: That Cllr Land be appointed to represent the Council at Carlton Village Hall Committee meetings for 2025-2026.

8. Appointment of Representative(s) for YLCA Branch meetings with Voting Rights

Resolved: That Cllr Lowes, and the clerk be appointed as representatives for the Council for YLCA Branch meetings, for 2025-2026.

9. Meeting Minutes

- iii) The Council considered the Minutes of the Parish Council meeting, held on 29th April 2025.
The clerk noted that an amendment had been made to the Minutes issued prior to this meeting, as Cllr Quinn had been missed from the Cllrs Present listing.

Resolved: That the amended Minutes of the Parish Council meeting held on 29th April 2025 be approved.

- iv) The Finance Committee meeting scheduled for 13th May 2025 was not held as attendance was not quorate.
- v) The Council considered the Notes from the NDP Working Group meeting held on 14th May 2025.

Resolved: That the Notes for the NDP Working Group held on 14th May 2025 be approved.

10. County Councillors Report

The County Councillor was not in attendance at the meeting.

11. Chair's Report

The Council received the brief Chair's verbal report on events attended since the meeting held on 29th April 2025 as follows:

The Chair attended the funeral of Carlton Village resident, passionate stalwart of the Cricket Club and previous member of Carlton Parish Council, Mr Richard Everatt, who passed away earlier this month. The funeral was held at St. Mary's, and afterwards at Carlton Cricket Club, and was incredibly well attended, showing the great respect that all had for Richard. He will be sadly missed by the village.

Resolved: That the Chairs verbal report be noted.

12. Clerk's Report

The Council received the clerk's verbal report to update on matters and issues completed by the clerk and/ or raised by the public since the meeting held on 29th April 2025 as follows:

Allotments

- All rental payments have now been received by the allotment tenants for 2025-2026.
- One tenant gave up their plot, which after a cross-over period was taken on by the person at the top of the waiting list. Rental charge was paid and work has commenced already on their plot.

Cemetery

- A funeral director duplicated a payment to the Council of £875.00 this has been refunded.
- A family member visiting from overseas contacted the clerk relating to a long term laid down memorial in the cemetery. No contact details were held by the clerk for this memorial. The family are to arrange for the headstone to be refurbished and reinstated in its upright position.

Items to note

- Carlton Women's Institute requested permission to decorate the Golden Garden for VE Day; this was granted and noted that the garden looked wonderful.
- A member of the Public contacted the clerk regarding Carlton Village Hall, and was requested to contact the Village Hall Committee directly, as the Parish Council do not have jurisdiction over the Village Hall.
- A student completing their Open University dissertation contacted the Council to request they consider completing an on-line survey relating to solar energy as they were aware that the Parish Council had objected to the local planning applications. This was completed by the clerk on behalf of the Council, noting the Council's reasons for objection.

Resolved: That the clerk's verbal report be noted.

13. Carlton Village Hall Report

The Council received a verbal update from the Council's representative regarding Carlton Village Hall Committee meetings attended since 29th April 2025, as follows:

- Letters have been received from a member of the public, and Carlton Youth Club, incorrectly inferring there is cause for concern at the Village Hall regarding Health and Safety.

The Village Hall Committee have had an Asbestos Survey conducted by an external supplier and any points which were raised have been actioned to ensure compliance.

The Village Hall Committee continues to work closely with relevant statutory organisations.

- The new fencing is to be installed over the next week or two.

Resolved: That the Council's Representatives verbal report be noted.

14. Communications from the Public

There were no pre-submitted questions from members of the public on local issues/concerns, received since 29th April 2025.

15. Finance Matters

- 15.1 The Council considered the Cash Book, Bank Statements, and Budget Monitoring reports, up to 30th April 2025.

A Cllr raised a pint relating to the Rev-ex sheet which required amendments. This was noted by the clerk and would be re-issued to the Council.

Resolved: That the accounting records up to 30th April 2025 be approved subject to the requested amendment being completed.

- 15.2 The Council considered approval of payments made by the clerk under delegated authority.

16/02/2025	707645	Microsoft	Microsoft Office Annual Subs	17/02/2025	84.99	Card
06/05/2025	n/a	Methodist Church	April 2025 Room Rental	06/05/2025	25.00	BACS
07/05/2025	n/a	O2	Clerk's Phone Top-up	07/05/2025	30.00	BACS
08/05/2025	n/a	Andrew Bosmans	AGAR Internal Audit	08/05/2025	250.00	BACS
14/05/2025	490092222	NYC	Phase 5 Streetlight Repairs/ Replacements	14/05/2025	7,147.66	BACS
25/05/2025	M2 Wk8	H Phillips - Clerk	May 2025 Salary	23/05/2025	695.52	BACS
21/05/2025	May-June 2025	HMRC	P32 -PAYE	23/05/2025	46.12	BACS
19/05/2025	INV1034062	Narkedesign Ltd	Web Hosting	23/05/2025	225.00	BACS

Resolved: That the payments made by the clerk under delegated authority be approved.

- 15.3. To consider the documents for the 2024-2025 Annual Governance and Accountability Return (AGAR)

- i) The Council received the Internal Auditors Report.
A Cllr commented on the complimentary footnote to the report regarding the clerk and the comprehensive audit trail.
- ii) The Council considered and the Chair signed the Section 1 – Annual Governance Statement, in approval.
- iii) The Council considered and the Chair signed the Section 2 – Accounting Statements.
- iv) The Council received the Pro-forma Bank Reconciliation document.
- v) The Council received the Pro-forma Explanation of Variances document.

Resolved: That the documents presented by the clerk relating to the 2024-2025 AGAR be approved, and can be issued to the External Auditor, as is required.

- 15.4 There were no Community Grant applications received since the meeting held on 29th April 2025.
- 15.5 The Council consider noted the clerk's standard hours worked in April 2025.

16. Planning Matters

- 16.1 No Planning Applications were received since 29th April 2025.
- 16.2 The Council received the Planning Decisions notified since 29th April 2025.
 - i) ZG2024/1052/FULM – Land East of Station Rd, Carlton.
Installation of a battery energy storage system (BESS) and associated infrastructure. – GRANTED.
 - ii) 2022/0399/OUTM – Land East of Broadacres, Mill Lane, Carlton.
Outline application for development of up to 150 residential dwellings. WITHDRAWN.
 - iii) ZG2024/0727/OUTM – Land East of Broadacres, Mill Lane, Carlton.
Outline application for development of up to 200 residential dwellings. WITHDRAWN.
 - iv) ZG2025/0189/HPA – Claypit Gatehouse, Low Street, Carlton.
Boundary walls and metal powdered gates. – GRANTED.

Resolved: That the received Planning Decisions be noted.

- 16.3 There were no Planning Consultation letters received since 29th April 2025.

17. Action Log

The Council received the Council's Action Log for outstanding actions and updates.

Resolved: That the Council's updated Action Log be noted.

18. Training

- i) The Council received an update on training requests received and/or processed under delegated authority since the meeting held on 29th April 2025.

Cllr Hawe had requested to join a webinar scheduled by the YLCA on 'Understanding the Parish version of the Local Government Association Code of Conduct' on 3rd June 2025 at a cost of £27.40
This was approved and booked by the clerk under delegated authority.

- ii) There was no feedback from Councillors and/ or the clerk regarding any training completed since 29th April 2025.

19. Date Future Meetings

- 19.1 Parish Council: 24th June 2025 at 7.30pm.
- 19.2 Finance Committee: Date to be confirmed for September 2025.
- 19.3 NDP Working Group: 23rd July 2025 at 7.30pm.
- 19.4 Parish Council: 29th July 2025 at 7.30pm.
- 19.5 Staffing and Recruitment Committee: Date to be confirmed.