

Item 71

Carlton Parish Council

To: Carlton Parish Council

From: Clerk to Carlton Parish Council

Date: 25th September 2025

Clerk's Report on matters since the Parish Council meeting held 29th July 2025.

1. Cemetery

- i) Two additional memorial inscriptions were approved, with a total income of £140.00
- ii) Two burials and one plot purchase were arranged in August 2025, with a total income of £955.00
- ii) Memorial testing was carried out on 1st September 2025 by Cllr's Lowes, Taylor, and the clerk. All memorial stones within the cemetery were tested, with the following results:

Red - One (metal support spike added)

Amber – Fourteen (to monitor and re-test in 1-2 years)

There are a small number of wooden crosses as memorials, and 2-3 memorial plots that have planted shrubs.

All issues will be highlighted to the relevant responsible family member/s by letter where possible, to make them aware, and request action or inform them of imminent action to be taken.

- iii) The groundworks contractor has been requested to use a leaf-blower on the memorials in the cemetery after strimming/ grass-cutting so that the families do not feel the need to clean up afterwards. This was agreed for future works within the cemetery.

2. Allotments

All allotment plots are tenanted and are being worked. There are seven people on the waiting list.

3. Local Matters

- i) A member of the public reported to the clerk that the pavement drain gulleys were blocked opposite the Co-operative store on the High Street, Carlton. This was reported to NYC Highways on 5th August 2025, and the drains were cleared on 7th August 2025. The member of the public who reported the issue thanked the clerk for a rapid response and this in turn was passed on the NYC Highways.
- ii) Carlton 1st Rainbows and 1st Brownies Pack leader contacted the clerk to thank the Parish Council for their kind donations which assisted in permitting the trips for the groups.

- iii) Snaith Parish Council contacted the clerk to ask for assistance as they had received reports of wandering chickens and near misses by vehicles at the bridge foot to the southern exit from the village. The Community Policing group were contacted by the clerk, who kindly paid a visit to the owners to request that they control where their chickens roam to avoid accidents.
- iv) Carlton Towers/ Towers Taproom contacted the clerk to inform the Parish Council that they intend to hold a community Bonfire Night event. They asked if they required any permissions; the clerk advised that they contact the Fire Service, and ensure that thorough Risk Assessments are completed.
- v) The Methodist Church have informed the Parish Council that they are to hold the 'Carols Around the Christmas Tree' event again this year. This will be held on 15th December 2025 at 6pm. All are welcome, and refreshments will be available at the Church afterwards.
- vi) NYC Passenger Transport Dept. have contacted the clerk to inform the Parish Council that they now have funds to enable them to replace the damaged and removed bus shelter that was positioned adjacent to St Mary's Close, on Station Road, Carlton. The clerk has requested a definite confirmation of this availability before the matter of Parish Council funding the facility is closed.
- vii) The agreement/ Risk Assessment between the Methodist Church and the Parish Council has been agreed and signed for the year ahead.
- viii) To note that there is c.£1500.00 still available to Carlton Community Groups within this year's budget provision. Should any of the Groups require funding and meet the requirements of the application stipulations, please contact the clerk in the first instance.

4. Council Website

After a discussion at the clerk's appraisal meeting it was agreed that the Council's website required much updating. This has been completed to a great extent both by Cllr Lowes and the clerk. Any feedback and/or suggestions of improvement will be welcomed.