

Carlton Parish Council

Minutes of the Carlton Parish Council Meeting held on Tuesday 28th October 2025 at 7.30pm in the school room of Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

Present: Cllrs Lowes, Clayton, Hancock, Hawe, Land, Palmer, and Taylor.

Attending: H Phillips – clerk, and one member of the public.

81. Apologies for Absence

The Council received apologies and reason for absence from Cllr Quinn.

Resolved: That Cllr Quinn's apology and reason for absence be received and approved.

82. Declarations of Interest

The Council received disclosures of personal and disclosable pecuniary interests from Cllrs Hancock and Land on matters to be considered at the meeting relating to items 87 and 89.3 i).

Resolved: That the Declarations of Interest from Cllr's Hancock and Land be noted.

83. Minutes of the Parish Council meeting held on 30th September 2025.

The Council considered the Minutes of the Parish Council Meeting held on 30th September 2025.

Resolved: That the Minutes of the Parish Council meeting held on 30th September 2025 be approved.

84. North Yorkshire Councillor's Report

The Council received the North Yorkshire Councillor's verbal report, as follows:

- The date and time was requested for the Remembrance Day service, as Cllr Jordan is to attend.
- Ward Councillors have been asked to review their assets by NYC.

Questions asked and answered:

- Q: The clerk asked if there was any progress with the replacement bus shelter.
A: This is still in the pipeline and is on-going.
- Q: A Cllr asked about the progress of the proposed new High Street crossing.

A: NYC are progressing with this, and are completing the necessary checks and documentation.

- Q: A Cllr raised the question relating to S106 availability from the 'Harron Homes' development.

A: It was suggested that the clerk look at the original planning application and S106 agreement to find the stipulations of release of funds during the progression of the development.

Resolved: That

- i) **the clerk explore the Harron Homes development S106 agreement and stipulations to look for additional funding release; and**
- ii) **the North Yorkshire Councillor's verbal report be noted.**

85. Chair's Report

The Chair had not attended any meetings or events since the meeting held on 30th September 2025.

86. Clerk's Report

The Council receive the clerk's report to update on matters and issues completed by the clerk and/ or raised by the public since the meeting held on 30th September 2025. The report is available on the Council's website and in the noticeboard; main points are:

- The pads for the Village Hall and Surgery defibrillators have been replaced as they were reaching the end of their dating margin.
- Community Police were contacted as a member of the public and resident of the village had reported being hounded in the home by a small group of youths. This was causing the resident constant distress.
- A community Litter Pick is being held on 8th November 2025, meeting at 10am at the Methodist Church.
- The Remembrance Sunday service is being held on 9th November 2025, meeting at 10.40am for an 11am start. This is being held in the Golden Garden, which has recently had a 'facelift'.

Resolved: That

- i) **the clerk to assess the completion of the works completed in the Golden Garden.**
- ii) **the clerk arrange delivery of the litter picking equipment prior to 8th November 2025.**
- iii) **the clerk to issue Order of Service for the Remembrance Sunday service; and**
- iv) **the clerk's report be noted.**

87. Carlton Village Hall Report

The Council received a verbal update from the Council's representative regarding Carlton Village Hall Committee meetings attended since 30th September 2025, as follows:

- The bar has been refitted and new style plastic 'barrels' are being used, which reduces line cleaning time and is overall more economical.
- Two events have been held on October which were very successful, raising around £1500.00
- New chairs have been ordered, and further improvements are to be made within the Hall, focusing on storage space.

Resolved: That the verbal update on the Village hall be noted.

88. Communications from the Public

There were no pre-submitted questions from members of the public on local issues/ concerns, received since 30th September 2025.

89. Finance Matters

- 89.1 The Council considered the Cash Book, Bank Statements, and Budget Monitoring reports, up to 30th September 2025.

A Cllr raised a point of Rev-ex totals discrepancy prior to the meeting; this was a formula issue and was corrected with the updated records being issued to the Council.

Resolved: That the accounting records up to 30th September 2025 be approved.

- 89.2 The Council considered approval of payments made by the clerk under delegated authority.

Invoice Date	Customer Inv. No.	Payee	Payment Detail	Date Paid	Amount Paid	Payment Method (Incl. Cheque No.)
27/09/2025	S22427	The National Allotment Society	Annual Subscription	29/09/2025	£84.00	BACS
23/09/2025	n/a	DR Everatt	Adhoc Cemetery Work	06/10/2025	£460.80	BACS
15/04/2025	490091499	NYC	Streetlight Energy	29/09/2025	£3,438.65	BACS
03/10/2025	n/a	Carlton Methodist Church	Room Rental - Sept 2025	06/10/2025	£75.00	BACS
06/10/2025	490092835	NYC	Streetlight Maintenance	06/10/2025	£1,059.06	BACS
07/10/2025	I289930	Wel Medical Ltd	Defib Pads - Surgery	07/10/2025	£150.36	Card
10/10/2025	I290080	Wel Medical Ltd	Defib Pads - V-Hall	10/10/2025	£150.36	Card

Resolved: That the payments made by the clerk under delegated authority be signed and approved.

- 89.3 The Council considered the Community Grant applications received since the meeting held on 30th September 2025. (documents issued to the Council with Agenda)

i) Carlton Village Hall.

The Village Hall Committee applied for the Annual Grant of £4000.00 which was to purchase new chairs for the Hall. All relevant documentation and quotes were received by the clerk prior to the meeting.

Resolved: That the Annual Grant of £4000.00 be approved to be transferred to the Village Hall Committee's bank account, for provision of new chairs.

ii) Carlton Cricket Club – Ladies Section.

A discussion was held, and it was felt that more information, including quote/s for the cricket balls, or a list of equipment should be provided by the applicant prior to a decision being made.

Resolved: That the clerk to request further information from the applicant on the finer detail of their usage of the funds before further consideration be made.

- 89.4 The Council received a verbal update from the clerk regarding the offer for funding from Harmony Energy (Rusholme Battery Energy Storage System).

The application was made and is visible on the providers website, pending a decision.

Resolved: That

- i) **the clerk to pursue the application decision; and**
- ii) **the clerk's verbal update be noted.**

- 89.5 The Council received a verbal update from the clerk regarding the offer of input to the NYC Planning Authority agreement relating to a S106 agreement for the developer and the LPA. This concerns the planning application ZG2025/0089/FUL, Abbey Coachways depot, at Meadowcroft Garage, Low Street, Carlton, with the S106 agreement relating to Public Open Space facilities/ provision.

It was noted that the Council's suggestion had been issued and receipted with NYC Planning, and this suggestion was to be assessed to ensure it met the stipulations of the funding limits.

The clerk had contacted the officer to have an update but he was away from work so this would be chased forthwith.

Resolved: That the clerk's verbal update and forward actions be noted.

- 89.6 The Council noted the clerk's standard hours worked in October 2025.

90. Planning Matters

- 90.1 There were no Planning Applications received since 30th September 2025.

- 90.2 The Council received Planning Decisions notified since 30th September 2025, as follows:

ZG2025/0694/HPA – Eastlea, Low Street, Carlton – GRANTED

Erection of single-storey side extension incorporating a new side porch entrance, along with the replacement of the existing rear conservatory with a new orangery, conversion of garage to utility and erection of single storey side extension to form ensuite bathrooms.

Resolved: That the Planning decision be noted.

- 90.3 There were no Planning Consultation letters received since 30th September 2025.

91. Action Log

The Council received the updated Action Log for outstanding and completed actions.

Resolved: That the updated Action Log be noted.

92. Training

No training requests or feedback has been received or processed since the meeting held on 30th September 2025.

93. Date Future Meetings

- i) Finance Committee: 18th November 2025 at 7.30pm.
- ii) NDP Working Group: 19th November 2025 at 7.30pm.
- iii) Parish Council: 25th November 2025 at 7.30pm.

No meetings in December 2025.