

Carlton Parish Council

FOR THE ATTENTION OF THE NEIGHBOURHOOD DEVELOPMENT PLAN WORKING GROUP

Agenda for the meeting/ workshop of the Neighbourhood Plan (NP Working Group) to be held on 24th March 2026 at 7.30pm, at Carlton Methodist Church.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press may attend the meeting.

According to the Openness of Local Bodies Regulations 2014, recording, including filming, audio recording, taking photographs, blogging, tweeting, and using other social media websites is permitted at Parish Council meetings which are open to the public – however, anyone wishing to do so must speak to the clerk prior to the meeting as there are rules that must be followed.

19. Election of Chair

- i) To consider the lead/ Chair structure for the remainder of the period 2025-2026.
- ii) To elect the Chair for the NDP Working Group for the remainder of 2025-2026.

20. Apologies for Absence

To receive apologies for absence and consider the reasons for absence.

21. Declaration of Interest

To receive disclosures of personal and pecuniary interests from Councillors on matters to be considered at the meeting.

22. To receive the summary from the meeting held on 13th January 2026.

Noting that the meeting was not quorate therefore no 'Notes' were provided.

(Summary for information only - pages 3 to 4)

23. NDP – the Next Steps

- i) To receive a verbal summary from David Gluck regarding the process to reach the next stage of the Carlton NDP.
- ii) To receive a verbal update on the comments received to date on the public consultation for the PID (date of consultation 9th March - 3rd April 2026)
- iii) To receive the new Action Plan/ Timeline document.

24. Task Allocation

- i) To receive the explanatory document for the six themes, presented by David Gluck.
- ii) To consider volunteers for the collection of evidence for each of the six themes noted below:
 - Green and Natural Environment.
 - Heritage and Conservation.
 - Homes.
 - Traffic and Transport.

- Community Facilities.
- Business and Commerce.

26. Photographic Views of Carlton

To receive an update from Cllr Quinn on the progress of gathering photographic matter to be included in the Carlton NDP document.

27. Date & Time of Next Meeting

Tuesday 21st April 2026 at 7.30pm.

Item 22 – Discussion Summary

Informal discussion notes for the meeting of the NDPWG 12th February 2026

The Meeting was not held as it was not quorate, however a discussion was held based on the content of the Agenda.

Cllr's Kibble and Taylor were present, with Cllr Lowes arriving late (notified).
H. Phillips – Clerk, and David Gluck – Consultant were in attendance.

- i) On Agenda point 19, David Gluck agreed to unofficially Chair the 'meeting'. The election of Chair for the Group for the remainder of the year will be first on the Agenda for the next scheduled meeting.

It was suggested that perhaps a shared role, with a Cllr and David Gluck working together in Chairing meetings going forward, due to the great expanse of knowledge David brings to the Group.

- ii) On Agenda point 23, David Gluck explained the next steps of the process as follows:

Community Consultation

- Further consultation with the Community on the PID, working on how best to do this – 4-6 weeks consultation online and emailed to stakeholders and those attending the village hall event, advertised on the website and Facebook.
- Share present PID document with the North Yorkshire Council Planning Lead
Action – DG to provide contact names/ details to HP.
- Provide an explanatory preface for the Community to further expand what they are looking at, what the project needs from them and what and how they make comment regarding their opinion of the document.
Action – DG to create this preface.
- The present PID and public response submission form needs to be added to the Council's website and a clear process with contact details (email) to forward the responses to.
- Update the persons who requested further contact (from the initial Village Hall consultation event), County Cllr M. Jordan, and Keir Mather MP, on the progress of the NDP.

Beyond the Consultation

- Community comment received from the next consultation will give the basis to permit DG to write/ produce the Regulation 14 document. This will be backed up by the evidence gathered from the six themes/ subgroups on the PID.
- In readiness for the next scheduled meeting of the NDPWG an explanation/ breakdown of the information gathering tasks (the themes from the PID) will be provided to aid understanding of what Group members need to achieve when being allocated these tasks.
Action – DG to provide breakdown of themes to aid understanding for Group members.

- iii) On Agenda point 24, the present Action Plan/ Timeline was discussed and it was agreed that whilst it served a purpose it was not an easy document to use, therefore DG is to simplify the document and issue to HP for all to forward to Group members.

Action – DG to simplify the current Action Plan and provide to HP to forward to Group members going forward.

North Yorkshire Council's Plan

DG gave an update on the status of the NYC Plan as follows:

- The Government will be instructing County Councils to have a Plan in place by three years' time from the present.
- The Plan for NYC should be in place by 2030.
- It is believed that NYC will set a level and range of potential development/s for new housing, and let each Smaller Authority know this; this will pre-empt and allow the SA to manage the approval/ size/ position of development/s. If the SA does not manage this then the County Council will have, and hold the decision/s.

Next Meeting

24th March 2026 at 7.30pm at Carlton Methodist Church.