

Item 39

From: the Clerk to the Carlton Parish Council

Date: 22nd July 2026

Clerk's Report on matters since the Parish Council meeting held 28th July 2026

i) Cemetery

- Interments for July 2026 were on 17th and due on 27th July.
- One additional inscription was authorised and one memorial headstone was removed and is to be tested and re-installed due to the family reporting it beginning to lean.
- Permission was given when a family member requested for one of the existing memorial benches, sited at the front of the chapel, to be replaced with a composite bench and an updated plaque added due to the passing of an additional member of their family. This will replace a wooden bench therefore giving it longevity.
- The capped tower of the Cemetery Chapel requires some attention, as some ivy has sprouted again. This work is in hand and will be completed after receiving an estimate of costs. Should it be beyond the permitted threshold the clerk will present to the Parish Council for approval at the next meeting.
- The groundworks contractor has reported that a plastic trellis surround and some astroturf has been added to a burial plot which means that he cannot safely mow or strim that area. The clerk is attempting to contact the family to request that this is removed as it is against the rules.
- A number of bushes/ shrubs are growing on two or three burial plots; the family will be contacted to let them know that they should remove or the vegetation will be removed by the contractor. They are situated either next to the cemetery walls or the path, in which case both could cause damage to the area.

ii) Allotments

- Two Notices of Improvement were issued after the meeting held on 23rd June 2026. Both tenants have made some improvements; this will be monitored over the next couple of weeks to ensure the work continues to bring the plots up to the desired standard.
- The new entrance gate giving access off Fairfield Avenue was reported as having dropped. The original contractor has attended to make good.
- There are 10 persons on the Waiting List.

iii) General

- I have been in contact with the clerk for Hambleton Parish Council to 'pick her brains' on how they produce their newsletter, and the method and frequency of distribution. I will work on this project in August and report progress at the September Parish Council meeting.
- A resident of Camm Lane, Carlton contacted the clerk seeking information on whether building work that is being carried out adjacent to her property had planning permission. The resident was advised to view the NY Planning Portal and/or contact the Planning Department. The resident later responded that the building work was authorised.
- NYC contacted the clerk with a request to complete a 'Better Bus Service' survey. This was forwarded to Cllr Quinn who kindly completed the survey.

- Carlton Brownies and Rainbows Pack have been contacted to see if they would like to be involved in Spring Bulb planting in the Golden Garden in the Autumn (as part of the badges earned scheme). A response has not yet been received.
- Dates have been provided to the Carlton Towers Estate Manager to enable a meeting to be held on talks regarding the potential of land for a village playground.
- A member of the public reported that with the traffic lights in place along Station Road, Carlton vehicles are traversing the lights by using Vincent Street, leaving the Harron Homes estate via the ramp onto Low Street, and then back to the High Street and Hirst Road. This was reported to the Highways Department to request them to investigate this as the smaller roads are used by families walking dogs etc.
- The NDP Working Group needs to issue a survey on housing to the residents of the village via Survey Monkey. There are two pricing options available which Cllr Lowes has looked at; this will be explained at the meeting by Adrian.